



Starting a Men's Team Ministry to the Widowed and Single Parents in Your Church

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Video #4 – Holding an Orientation Meeting, Forming Teams, and Planning Your First Service Day

Suggested Blog Post Reading

- Why Background Checks are Critical to Men's Team Ministry
- Men's Team Ministry for Churches Under Fifty
- 6 Easy Keys to Long Term Men's Team Ministry
- An Easy Way to Form Teams when Starting a Men's Team Ministry
- Emphasize Safety at the Very Beginning of Your Men's Team Ministry
- 10 Reasons Why Men Work Well Together on Teams

Video Outline

Holding an Orientation Meeting

1. Hold and start your orientation meeting on the same day of the month and at the same time of day you'll be holding and starting your future service days.
2. Arrive an hour early.
3. Avoid serving breakfast and coffee (to keep things simple).
4. Double check your AV setup with the DVD. (Hopefully, you set it up the day before.)
5. Set up a table at the door for name tags and registration (First and Last Names, email address).
6. Place workbooks (if you ordered them) and pens on the table.
7. Put chairs in a semicircle, not straight lines, and space them three inches apart for comfortable male seating.
8. Start on time regardless of who is there.
9. Welcome everyone, open in prayer and introduce the video. (You have watched the video, right?)
10. Play the video.
11. Take a ten-minute break at the break time in the video.
12. Invite your men to decide if they want to commit to the ministry.
13. Let those who are not committing leave.
14. At the end of the break, ask those who are staying to form their teams (See below).
15. Pass out background check permissions.
16. **Collect the team forms and background check permissions your men filled out when they formed their teams. (Very important)**
17. Finish the DVD
18. Announce the date, time and meeting place for your first service day.
19. Explain the difference between the first service day (a get-to-know-you time) and regular service days (when projects will be done – I'll cover this more next month).

20. Thank your men for coming and joining.
21. Close in prayer

Forming Teams

1. Teams are formed immediately after the break during the orientation.
2. Ask your men to find three other men to form their team.
3. Tell them it doesn't matter who is on their team
4. If they don't know anyone in the room, tell them to find three people they don't know for their team. (That way they'll make three new friends.)
5. Have each team choose a "team caller" and record their team members with contact information (Name, address, email, phone) on a form that you provide, and in their workbooks (if they have them).
6. **Have your men hand in their team forms and background check permissions.**

Planning Your First Service Day

1. At the end of your orientation you will know how many teams you have. This will tell you how many care receivers you can begin serving.
2. As soon as possible after your orientation, begin the process of contacting potential care receivers privately and individually in consultation with your church leadership.
3. Assign care receivers to your teams.
4. Do background checks for each man.
5. Email each team their roster of team members and the contact information for their care receiver. Remind them of their first service day and ask the team caller to contact their team's care receiver.
6. Four to five days before your first service day, send out a mass email to all your team members and your care receivers that your first service day is the upcoming Saturday.
7. On the Thursday or Friday before your first service day, email your team callers and ask them if they have contacted their care receiver and their team members.

Checklist After Watching this Video

- ✓ Hold your orientation meeting
- ✓ Form your teams
- ✓ Contact potential care receivers
- ✓ Do background checks
- ✓ Email your team members their team rosters with care assigned care receivers
- ✓ Send out a mass email of all team members and care receivers 4-5 days before your first service day
- ✓ Follow up with an email to all team callers on the Thursday or Friday before your first service day